

Who Decided What, When, and Why.

How DecisionM – Decision Management Software by goPLIMS gives teams a structured, centralised, and fully searchable platform to capture, confirm, and control every key decision – with full rationale, ownership, and traceability across every project and workstream.

🕒 5 min read 📍 Pharma & Regulated Industries 🗨 Governance & Audit-Ready

Critical project decisions buried in email threads, meeting minutes, and individual memories are one of the most common sources of miscommunication, repeated debates, and audit risk. When teams cannot find who decided what – or why – the consequences range from costly rework to regulatory exposure. DecisionM by goPLIMS solves this with a structured, searchable, and permanently traceable decision log that gives every stakeholder clear visibility of every key choice, its full rationale, and its accountable owner.

DecisionM

Structured, searchable, and permanently traceable decision governance – built into goPLIMS.

[Learn About DecisionM](#)

What is DecisionM?









DecisionM is a comprehensive, cloud-based decision management platform designed to standardise and formalise the capture, organisation, and governance of all key decisions across every stage of your projects and operations. By enabling teams to record every decision in a structured log – capturing the date, topic, context, options considered, rationale, outcome, and owner – DecisionM gives Project Managers, System Owners, and leadership complete clarity and traceability over who decided what, when, and why.

Decisions can be linked to projects, workstreams, risks, or issues, supported with attachments, and maintained in a central, searchable repository that serves as the single source of truth for all past choices, approvals, and agreed directions.

[Learn more about DecisionM →](#)

The Structured Decision Log – 8 Essential Fields

Every decision recorded in DecisionM follows a consistent, structured format – capturing not just the outcome, but the complete decision story. This is what separates DecisionM from informal notes, email threads, and meeting minutes:

 <p>Date</p> <p>When the decision was made – timestamped and immutable</p>	 <p>Topic</p> <p>The subject of the decision – clearly labelled and searchable</p>	 <p>Context & Problem</p> <p>Why the decision was needed and what problem it addresses</p>	 <p>Options Considered</p> <p>The alternatives that were evaluated before reaching a conclusion</p>
 <p>Rationale</p> <p>The reasoning and justification behind the final decision made</p>	 <p>Outcome</p> <p>What was formally agreed and confirmed as the decision result</p>	 <p>Owner</p> <p>Named individual with unambiguous accountability for the decision</p>	 <p>Links & Attachments</p> <p>Connections to projects, risks, workstreams, tasks, and supporting files</p>

What is DecisionM?

- The 8-Field Decision Log
- Key Capabilities
- Full Rationale Capture
- 3 Core Pillars
- Why Teams Choose DecisionM

Decision Management

- Rationale Capture
- Governance
- Audit Trail
- Knowledge Management
- Traceability
- Accountability
- Pharma
- Decision Log
- Regulated Industries

- [BatchM – Batch Management](#)
- [FormM – Form Management](#)
- [ChangeM – Change Management](#)
- [DiscrepM – Discrepancy Management](#)
- [RFI-M – RFI Management](#)
- [PunchM – Punchlist Management](#)
- [All Blogs & Insights →](#)

What You Can Do with DecisionM

DecisionM replaces fragmented, informal decision-keeping with a structured, governed platform – giving every team member, from field lead to steering committee, a clear and searchable record of every key choice.



Structured Decision Logging

Record every key decision in a structured log with full context, options, rationale, outcome, and owner – creating a complete and consistent record every time.



Contextual Linkage

Link decisions directly to projects, workstreams, risks, and tasks – providing complete contextual traceability between choices and their downstream impact.



Stakeholder Sharing & Alignment

Share decisions with stakeholders for review, acknowledgement, and alignment – ensuring everyone has access to the same agreed direction and rationale.



Central Searchable Repository

Maintain a central, searchable repository of all decisions – filterable, reportable, and instantly retrievable for audits, governance reviews, or onboarding new team members.



Access & Integrity Controls

Control access and editing rights to protect the integrity of all recorded decisions – ensuring that confirmed decisions remain unaltered and fully trustworthy.



Attachments & Supporting Evidence

Attach all supporting documentation, reports, and evidence directly to each decision record – building a complete, self-contained case file for every key choice.

Structured Decision Logging with Full Rationale Capture

DecisionM's most powerful and distinctive capability is its structured decision log framework – going far beyond simply recording what was decided, to capturing the complete decision story: the problem, the options evaluated, the reasoning, and the accountable owner.

Full Rationale Capture Framework

Control access and editing rights to protect the integrity of all recorded Five capabilities that transform decision records from simple logs into a reusable, governance-grade knowledge asset. – ensuring that confirmed decisions remain unaltered and fully trustworthy.



Capture decisions consistently with a standard format: date, topic, context, options, rationale, outcome, and owner – creating uniformity across every team, project, and workstream



Assign a clear, named owner to every decision for unambiguous accountability – eliminating the "nobody decided that" scenario that derails projects and creates compliance risk



Reduce repeated debates by referring teams back to documented decisions, rationale, and responsible owners – settling settled topics once and keeping them settled



Build a reusable knowledge base of past decisions to guide better future choices – avoiding repeated mistakes and accelerating onboarding for new team members



Support governance, audits, and steering committees with a complete, well-documented, and instantly retrievable decision trail – available 24/7 from anywhere in the world

No more decisions lost in emails, meeting minutes, or memory.

Every key decision is formally captured, rationale-documented, ownership-assigned, and permanently traceable

Built on 3 Core Pillars

DecisionM's governance framework is anchored in three stages – from the moment a decision is first recorded through to its use as a long-term knowledge and governance asset:

PILLAR 01



CAPTURE

Record & Link

Record every key decision using a structured log with date, topic, context, options, rationale, outcome, and owner – linked to relevant projects, workstreams, risks, or tasks, with supporting attachments.

PILLAR 02



CONFIRM

Align & Settle

Use the decision log as the single point of reference to agree and confirm what has been decided, share with stakeholders for review and alignment, and reduce repeated discussions by keeping settled topics clearly documented.

PILLAR 03



CONTROL

Govern & Reuse

Maintain a central, searchable repository to support governance and audits, control access to protect decision integrity, and leverage historical decisions to guide future choices and ensure consistent ways of working.



A Reusable Organisational Knowledge Asset

Every decision captured in DecisionM becomes part of your organisation's knowledge base – enabling smarter future decisions, faster onboarding, and consistent ways of working across teams, programmes, and project generations.

Why Teams Choose DecisionM

DecisionM is designed for project, programme, and operations teams where decision governance, audit readiness, and organisational clarity are fundamental to project success and regulatory confidence:

✓ Replace decisions buried in email chains, meeting minutes, and informal conversations with a structured, governed platform

✓ Accelerate onboarding and handovers by giving new team members instant access to full project decision history and context

✓ Support audits, reviews, and steering committees with a complete, searchable, and well-documented decision trail – 24/7, globally

✓ Improve transparency and accountability – every decision clearly shows who decided what, when, and why

✓ Enhance risk and issue management by linking decisions to projects, risks, and issues to track impact and justify actions

✓ Maintain all decisions including attachments for complete project knowledge management and organisational learning

About goPLIMS

goPLIMS is an Integrated Project Execution & Management Platform — delivering real-time visibility, workflow governance, and compliance-ready execution across the entire project lifecycle. Purpose-built for pharma and regulated industries, goPLIMS reduces coordination time by up to 50%, helping teams accelerate speed to market.

Ready to Govern Every Decision?

Discover how DecisionM gives your team a structured, searchable, and permanently traceable framework for every key project decision.

[Explore DecisionM](#)

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